

ATAA Mentor Commitment Form Template – Note we follow similar questions for Mentors, Students and Parents. We collect this input on a google form as our first step of membership.

## **MENTOR COMMITMENT FORM**

Thank you for offering to be a significant part of our TBD season. Mentors are our most valuable resource and we appreciate everything you do to support our students, organization, and board. Please do let us know if there is anything we can do to support you... [ataaboard@ataarobotics.ca](mailto:ataaboard@ataarobotics.ca)

We do require that the following information be provided with your acknowledgement and is due by DATE TBD.

### **Commitment Requirement**

Commitment includes:

1. Mentors must be available for their respective seasons and schedules as outlined below;

- FLL - August to April, Saturdays from 11 am to 3 pm
- FTC - September to April, Saturdays from 9 am to 1 pm, and additional meetings during competition season from November to March.
- FRC - September to May, Thursdays from 5:30 pm to 8:30 pm, Saturdays from 1 pm to 5 pm, with additional meetings as required, and during competition season from January to April. \* Teams may alter or add additional meeting times if needed.

2. Mentors are requested to attend in-person competitions during the 2022-23 season. If you cannot, please advise your Program Director and Lead Mentor at your earliest convenience.

3. Should the Lead Mentor and Program Director request your attendance at a competition, there may be a modest amount of travel assistance funding available.

4. Read and agree to the Codes of Conduct.

5. Agree to complete the FIRST Youth Protection Program (YPP) screening and training or alternatively, a local Police check.

5. At this time ATAA COVID-19 protocol states the wearing of masks is optional. It is recommended that masks be worn when inside the building, including the downstairs entrance, lunch room area, washrooms, and the upstairs Build Space.

6. We suggest each mentor bring their own face mask, safety glasses, water bottle, and snacks.

### **Mentor Information**

- Name. Email Address + Alternate Email if applicable
- Address, Cell phone + Alternate Cell Phone
- Experience in FIRST Robotics
- Rookie, no previous robotics/FIRST experience
- I have competed on FIRST robotics team before
- I have mentored a FIRST team before
- Other experience

What Programs are you interested in mentoring?

- FLL,
- FTC
- FRC

Emergency Contact Information including, who to contact and their information, Any medical conditions, any area of support we can help with?

### **Youth Protection Screening**

Protecting those that may not be able to protect themselves is of a paramount concern for ATAA. In order, to assist the board with additional information regarding mentor applications, we require either the FIRST Youth Protection Program screening application be completed, a local Police check authorized and completed, or a board review if neither of the above can be provided.

### **Mentor Code of Conduct**

In order to ensure that parents/legal guardians, students, and mentors understand their responsibility and the commitment expectations needed from each person in order to run a competitive, effective, and fun organization, we require all parents/legal guardians, participants, and mentors to sign a COC agreement. Our vision is to create best-in-class competitive youth robotics teams that engage and deeply impacts lives and to build people from students into multi-talented adults who are prepared to succeed in business, school and beyond.

Gracious Professionalism (GP) is the embodiment of the FIRST philosophy, and it is the foundation of the ATAA organization and its robotics teams. GP is how we should act whether we are being watched or not. It is about behaving and communicating in a way that would make those we admire most proud of us. It demands that we treat others with kindness and respect, and we communicate clearly and honestly to resolve conflicts and misunderstandings immediately. GP encourages us to learn and compete with passion, with impeccable ethics and with humility. Students are expected to be role models of GP within their team, their school, and their community.

- I agree in the spirit of FIRST and gracious professionalism that I will abide by the ATAA and FIRST core values and vision.
- I agree to ensure that all students have the opportunity to participate in as many aspects of the team experience as they are interested in and is reasonably possible. In particular, I will support new and quiet students to explore roles and encourage them to fully participate in the team experience.
- I understand that ATAA uses Slack as their main communication tool. I will routinely check my Slack and communicate regularly with the team using this tool.
- I understand that I have made a commitment to the team, and it is my responsibility to ensure that I meet the expectations of that commitment. This may include attending meetings, tournaments, training, and outreach events, and it includes communicating clearly when I am not able to make it.
- I agree to read the job description for my role, and I will commit to, at least, the minimum time required for the role as outlined in the job description.

- I will listen to the team and their suggestions recognizing that working through ideas with the team is critical to success. I will not push my own ideas or agenda, but ask questions and guide the students to create the best design or solution for the team. The final design will be the work of the team.
- I understand that I will be notified if any issues or concerns arise with my mentoring or work by the Board of the ATAA. If there are any problems, I may be warned, and continued issues may potentially lead to me being dismissed from the team.
- I agree to have a clear plan and goals for each meeting with the necessary equipment, parts, and supplies prepared before the meeting.
- I will ensure that there are always two ATAA Board approved adults present in the room when I am working with students.
- I agree to put student safety first to ensure that the students are well-trained, confident, and safe.
- I will not engage in inappropriate behavior or relationships with students while serving as a mentor on the team.
- I promise to be a role model of FIRST and gracious professionalism for the team at meetings, in the community, and at competitions.
- If I have questions or concerns, I will speak directly, with respect, to those involved, and I will avoid toxic gossip. If concerns cannot be resolved directly, I will contact the ATAA Board of Directors to help resolve the issue, and their decisions will be binding.

By continuing you agree to the above conditions.